



KRL Administration
1301 Sylvan Way, Bremerton, WA 98310
Phone: (360) 405-9158/Fax: (360) 405-9156
www.krl.org

KITSAP REGIONAL LIBRARY
BOARD OF TRUSTEES AGENDA
Thursday, September 20, 2007, 6:30 p.m.

Location: Sylvan Way Branch Library, 1301 Sylvan Way, Bremerton, WA.
Map available on Web site: www.krl.org Phone: (360) 405-9100

6:30 p.m. Call to Order: Jackie Aitchison, President, Board of Trustees.

*Reading of the Mission Statement: Jackie Aitchison, North Kitsap Representative:
Kitsap Regional Library serves the community as a center for lifelong learning
and a steward of access to stories, information and knowledge.*

 **Additions or Changes to the Agenda: Jackie Aitchison, President.**

6:35 p.m. The Board of Trustees welcomes public comment. This time is designated for the public to address issues other than personnel issues or those included on the agenda. The Trustees will accept public comment for each agenda item prior to Board deliberation. Speakers are asked to limit their remarks to no more than five minutes, and to follow the “Public Comment Guidelines.” The President may set a time limit for discussion of specific topics, depending on the number of people signed up to speak. The Board does not engage in debate. At the discretion of the President, Board members may ask for points of clarification, time permitting. If you wish to speak, please sign in with your name, address, and topic of interest. Thank you.

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6:40 p.m.

******* CONSENT AGENDA *******

All matters listed within the Consent Agenda are considered to be routine, and will be enacted by one motion of the Board of Trustees with no separate discussion. If separate discussion is desired, items may be removed from the Consent Agenda and placed on the Regular Agenda by request.

- Item 1.** **Minutes** of the August 23, 2007, regularly scheduled meeting.
- Item 2.** **Payment** of the August-September 2007 bills: (a) Payroll and benefits, and (b) Blanket voucher bills.
- Item 3.** **Surplus** library materials withdrawn from collection (15,631 items) August 2007.
- Item 4.** **Surplus magazines** (169 items) August 2007.
- Item 5.** **Resolution 2007/07:** Authorization of the temporary transfer of KRL funds (maximum of \$1,500,000.00 through December 31, 2007), from the KRL Revenue Stabilization Reserve Fund (#96970) to the KRL General Fund (#96971).

Action: Approve the Consent Agenda.

6:45 p.m. **CORRESPONDENCE**

6:50 p.m.

******* REPORTS AND BRIEFINGS *******

- 1. President:** Jackie Aitchison.
- 2. Board Members:** Teresa McDermott, Althea Paulson, Anna Laurie and Gail Mathison.
- 3. Financial Report:** Fernando Conill, Director, Administrative Services Division.
- 4. Library Director's Report:** Jill Jean.
- 5. Directors' Reports:** Fernando Conill, Carol Schuyler and Susan Whitford.

******* OLD BUSINESS*******

7:05 p.m. ITEM 1. 2008 PRELIMINARY BUDGET PREVIEW: Fernando Conill, Director of Administrative Services Division.

The 2008 Preliminary Budget will come before the Board for review and approval in the October 25th Board meeting. At this September Board meeting we will be providing a preview of the 2008 Preliminary Budget.

(No Action required)

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*******NEW BUSINESS*******

7:25 p.m. Item 1. 2008 HEALTH BENEFIT PLANS & RATES: Fernando Conill, Director of Administrative Services Division.

An overview of the recommended 2008 Health Benefit Plans and rates for applicable KRL staff, is included for board action and approval. Normally, this agenda item is introduced in the October Board meeting. Due to a revision of the 2008 implementation schedule by our Health Plan Administrator (WCIF), a KRL board action on our recommended 2008 benefits plans and rates is required in the September Board meeting, in order to proceed with open enrollment, in October/November. The new 2008 health benefit rates have already been incorporated into the 2008 Preliminary Budget. **Fiscal note:** Projected 2008 health benefits cost: \$807,482 (4.58% increase over 2007 budgeted cost).

Action: Move to approve the 2008 health plans and rates for eligible KRL employees.

7:50 p.m. ITEM 2. 2008 HOLIDAY & CLOSURE SCHEDULE: Jackie Aitchison, President.

A Holiday and Closure Schedule is submitted annually for the Board's consideration.

Action: Approve the entire 2008 Holiday & Closure Schedule as submitted.

******* HOUSEKEEPING *******

8:00 p.m. ITEM 1. NEXT MEETING DATES:

- Thursday, October 25, 2007, at 6:30 p.m., Little Boston Branch Library
- Thursday, November 15, at 6:30 p.m., Sylvan Way Branch Library
- Monday, December 17, at 6:30 p.m., Sylvan Way Branch Library

8:10 p.m. ITEM 2. FOUNDATION MEETING:

- Tuesday, October 2, 4:30-6:00 p.m., Little Boston Branch Library.

8:15 p.m. ITEM 3. DATES TO REMEMBER:

- Wednesday-Friday, September 26-28: WILL Conference in Kennewick, WA
- Saturday, September 29, 3:00 – 6:00 p.m.: KRL Foundation's Gala Fundraiser at the Poulsbo Branch Library
- Friday, October 5, 2:00 p.m.: Little Boston Grand Opening
- Monday, October 8, 8:00 a.m. – 5:00 p.m.: KRL Library Training Day at Kiana Lodge, Poulsbo, WA

8:25 p.m. ITEM 4. TOPICS AND/OR ISSUES FOR THE OCTOBER MEETING.

8:30 p.m. ITEM 5. ADJOURNMENT.