



KRL Administration
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KITSAP REGIONAL LIBRARY
BOARD OF TRUSTEES AGENDA

Thursday, November 16, 2006, 6:00 p.m.

Location: Silverdale Branch Library, 3450 NW Carlton, Silverdale, WA
Map available on Web site: www.krl.org **Phone:** (360) 692-2779

6:00 p.m. Call to Order: Jackie Aitchison, President.

*Reading of the Mission Statement: Teresa McDermott, Central Kitsap Representative:
Kitsap Regional Library serves the community as a center for lifelong learning and
a steward of access to stories, information and knowledge.*

6:05 p.m. Additions or changes to the regular meeting agenda: Jackie Aitchison, President.

6:10 p.m. The Board of Trustees welcomes public comment. This time is designated for the public to address issues other than personnel issues or those included on the agenda. The Trustees will accept public comment for each agenda item prior to Board deliberation. Speakers are asked to limit their remarks to no more than five minutes, and to follow the "Public Comment Guidelines." The President may set a time limit for discussion of specific topics, depending on the number of people signed up to speak. The Board does not engage in debate. At the discretion of the President, Board members may ask for points of clarification, time permitting. If you wish to speak, please sign in with your name, address, and topic of interest. Thank you.

6:15 p.m. *** CONSENT AGENDA *******

All matters listed within the Consent Agenda are considered to be routine, and will be enacted by one motion of the Board of Trustees with no separate discussion. If separate discussion is desired, items may be removed from the Consent Agenda and placed on the Regular Agenda by request.

Item 1. Minutes of the October 26, 2006, regularly scheduled meeting.

Item 2. Payment of the November 2006 bills: (a) Payment and benefits, and (b) Blanket voucher bills.

Item 3. Surplus library materials withdrawn from collection (7,437 items) October 2006.

(Action required: Motion to approve the Consent Agenda.)

6:25 p.m. CORRESPONDENCE.

******* REPORTS AND BRIEFINGS *******

- 6:35 p.m.**
- 1. President:** Jackie Aitchison.
 - 2. Board Members:** Teresa McDermott, Althea Paulson, Anna Laurie, and Gail Mathison.
 - 3. Financial Report:** Fernando Conill, Director, Administrative Services Division.
 - 4. Library Director's Report:** Jill Jean.
 - 5. Directors' Reports:** Fernando Conill, Carol Schuyler, Susan Whitford.

******* NEW BUSINESS *******

- 7:00 p.m.** **ITEM 1. PREVIEW OF THE 2007 CAPITAL BUDGET AND CAPITAL IMPROVEMENT PLAN:** Fernando Conill, Director, Administrative Services.

KRL has allocated \$483,523 in its 2007 Preliminary Budget for capital improvements. The majority of these capital expenditures (\$411,023) are identified in the 2007 Capital Improvement Plan (CIP). This preview summarizes the anticipated 2007 capital expenditures and CIP. Both, the 2007 capital budget and the CIP will come before the board for final approval at the January '07, board meeting, when the 2007 Final Budget is also approved. The CIP ensures that KRL funds are allocated for capital needs and contingencies, and it is reviewed and updated annually to ensure that the capital requirements of the organization are addressed in a cost-effective manner.

No board action requested at this time.

****** HOUSEKEEPING ******

- 7:20 p.m.** **ITEM 2. Board Retreat, November 14, 2006, 12:00 p.m.-5:00 p.m., Norm Dicks Government Center, Mayor's Conference Room, Sixth Floor.**

- 7:30 p.m.** **ITEM 3. FOUNDATION MEETING: Tuesday, December 5th, 4:30-6:00, Sylvan Way Branch Library.**

- 7:45 p.m.** **ITEM 4. NEXT MEETING DATES:**

- **Thursday, December 14, 2006, at 6:00 p.m., Sylvan Way Branch Library**
- **Thursday, January 25, 2007, at 6:00 p.m., Silverdale Branch Library**
- **Thursday, February 22, 2007, at 6:00 p.m., Sylvan Way Branch Library**

- 7:50 p.m.** **ITEM 5. DATES TO REMEMBER:**

- 7:55 p.m.** **ITEM 6. TOPICS AND/OR ISSUES FOR THE NOVEMBER MEETING.**

- 8:00 P.M.** **ITEM 7. ADJOURNMENT.**