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**KITSAP REGIONAL LIBRARY
BOARD OF TRUSTEES
Minutes of Board Retreat for November 14, 2006**

Location – Norm Dicks Government Center, Bremerton, WA

Board Members in Attendance: Jackie Aitchison, Teresa McDermott, Althea Paulson, Anna Laurie, and Gail Mathison.

Staff in Attendance: Library Director Jill Jean, Director of Administrative Services Division Fernando Conill, Director of Support Services Division Carol Schuyler, and Director of IT Services Division Susan Whitford, Executive Assistant Tammy Jeffries, and Public Relations Manager Audrey Newell.

Presenter in Attendance: Leigh Pate, Pate Public Affairs, Inc., political consultant.

The Board began discussion of agenda items at 12:00, noon.

Library Director's 2007 Goals: Jill Jean reviewed her 2007 goals as the Library Director with the members of the Board of Trustees.

Library Director's 2007 Contract and Compensation: Jill Jean reviewed her contract, including compensation, for 2007.

Fundraising Philosophy: General discussion highlights included:

- ◆ Review of past practices.
- ◆ Commercialism versus co-sponsorship.
- ◆ Keeping philosophies consistent with Friends and Foundation groups.
- ◆ Joint training of Board of Trustees and Foundation Board.

President Jackie Aitchison called for a brief recess at 2:10 p.m. Jackie Aitchison called the meeting back to order at 2:20 p.m.

Library Funding for 2007 and Beyond: Highlights from Fernando Conill's report included:

- ◆ Review of a comparison of KRL Operating Revenues and Expenditures (General Fund).
- ◆ Only 3.3% of total tax bill is designated to libraries.
- ◆ Assessed valuations and average cost to Kitsap County taxpayers.
- ◆ Review of KRL cash/reserve Projections, 2001 – 2012.

Potential Library Funding Measure: General discussion highlights included:

- ◆ Citizen's Advisory Committee update.
- ◆ Timeline.
- ◆ Board of Trustee's role.
- ◆ Questions for the Public Affairs Advisor.

President Jackie Aitchison called for a brief recess at 3:55 p. m. Jackie Aitchison called the meeting back to order at 4:13 p.m.

At this time, Library Director Jill Jean reviewed some library related articles that were included in the board packets.

Long-Range Facility Plan: General discussion highlights included:

- ◆ What needs to be included in the facility/development planning process (i.e. economics & demographics).
- ◆ Contract updates needed on current Interlocal Agreements.
- ◆ How Library Capital Facility Area's (LCFA) work and what is involved.
- ◆ How Bond issues work and what is involved.
- ◆ Larger central facilities versus small, intimate community libraries.
- ◆ Impact fees for libraries? Is it an option?
- ◆ KRL's inclusion in the County's 10 Year Comprehensive Plan.
- ◆ Advantages/disadvantages of mixed-use facilities.

The meeting was adjourned at 5:15 p.m.

No actions were taken.

Minutes submitted by:

Witness:

Tammy Jeffries, Executive Assistant

Jackie Aitchison, President
Board of Trustees

Date: _____