



📖 Bainbridge Island 📖 Downtown Bremerton
📖 Kingston 📖 Little Boston 📖 Manchester
📖 Port Orchard 📖 Poulsbo 📖 Silverdale 📖 Sylvan Way

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**KITSAP REGIONAL LIBRARY
BOARD OF TRUSTEES
Minutes of March 22, 2007**

Location – Silverdale Branch Library

President Jackie Aitchison called the regular public meeting to order at 6:30 p.m.

Other Board members in attendance were Teresa McDermott and Gail Mathison. Althea Paulson and Anna Laurie were absent.

Staff members present: Library Director Jill Jean, Director of Administrative Services Fernando Conill, Director of IT and Facilities Susan Whitford, Director of Support Services Carol Schuyler, Silverdale Branch Manager Barbara Stevens, Public Relations Manager Audrey Newell and Executive Assistant Tammy Jeffries.

Members of the public in attendance: Political Consultant Leigh Pate.

Additions or Changes to the Agenda: There were none.

Opportunity for Public Comments: There were none.

The Mission Statement was read by Teresa McDermott: “Kitsap Regional Library serves the community as a center for lifelong learning and a steward of access to stories, information and knowledge.”

CONSENT AGENDA

Item 1. Minutes of the February 22, 2007, regularly scheduled meeting.

Item 2. Minutes of the March 15, 2007, Study Session.

Item 3. The following checks were approved for payment in February and March 2007:
(a) Payroll and benefits check numbers 22663 through 22959 totaling \$208,104.01, direct deposits totaling \$269,905.26 and electronic transfer for employee/employer federal taxes totaling \$60,400.53 with a gross payroll amount totaling \$538,409.80; and (b) Blanket voucher check numbers 16354 through 16881, totaling \$250,330.34. Note that blanket voucher check numbers 15285, 16396 and 16505 were voided.

Item 4. Surplus library materials withdrawn from collection (8,701 items) February 2007.

Motion #1 – Gail Mathison moved to approve the items on the Consent Agenda as presented. Teresa McDermott seconded. Motion passed unanimously.

REPORTS AND BRIEFINGS

1. **President Jackie Aitchison:** Jackie reported how much she enjoyed the Study Session with the KRL Foundation. She mentioned having also received many kudos regarding Jill from community members.
2. **Board Members:** Gail Mathison agreed that the Study Session was very worthwhile. Teresa reported on her attendance at the Central Kitsap Community Council meeting the previous evening which included a presentation by Jill. All of the board members present gave kudos to the KRL staff for their hard work on the preparation needed for the Levy Lid Lift election (i.e. informational materials, community presentations, etc.).
3. **Financial Report:** Fernando Conill presented the Library's February 2007 financial report.

CORRESPONDENCE: It was verified at this juncture that there was no additional correspondence.

4. **Library Director's Report:** Jill reviewed highlights from her written report submitted to the board.
5. **Directors' Reports:** Fernando Conill, Administrative Services Division, and Susan Whitford, IT and Facilities Division, reviewed highlights from their written reports submitted to the Board.

OLD BUSINESS: There was none.

NEW BUSINESS

ITEM 1. Annual election of Officers:

Nominating Committee member Jackie Aitchison presented the slate of officers for 2007/2008 to be voted on as follows: Jackie Aitchison as President and Teresa McDermott as Vice President.

Motion #2 – Gail Mathison moved to approve the slate of offices for 2007/2008 as presented, Jackie Aitchison as President and Teresa McDermott as Vice President. Jackie Aitchison seconded. Motion passed unanimously.

ITEM 2. Levy Lid Lift Update:

KRL is placing a levy lid lift on the Kitsap County special election ballot on May 15, 2007. Discussion items included informational materials that will be distributed to the public, as well as final wording for the ballot measure.

No action was taken.

HOUSEKEEPING ITEMS

ITEM 1. Foundation Meeting:

The next meeting is scheduled for Tuesday, April 3rd, 4:30 - 6:00 p.m., at the Kingston Branch Library.

ITEM 2. Next Meeting Dates:

- ❖ Thursday, April 26, 2007, at 6:30 p.m., Bainbridge Island Branch Library
- ❖ Thursday, May 24, 2007, at 6:30 p.m., Manchester Branch Library
- ❖ Thursday, June 28, 2007, at 6:30 p.m., Kingston Branch Library

ITEM 3. Topics and/or Issues for the March Meeting: There were none to list.

ITEM 4. Adjournment. President Aitchison adjourned the regular meeting at 8:05 p.m.

Minutes submitted by:

Witness:

Tammy Jeffries, Executive Assistant

Jackie Aitchison, President
Board of Trustees

Date: _____