



📖 Bainbridge Island 📖 Downtown Bremerton
📖 Kingston 📖 Little Boston 📖 Manchester
📖 Port Orchard 📖 Poulsbo 📖 Silverdale 📖 Sylvan Way

Administrative Services Division
1301 Sylvan Way, Bremerton, WA 98310
Phone: (360)405-9158 Fax: (360)405-9156
www.krl.org

**KITSAP REGIONAL LIBRARY
BOARD OF TRUSTEES
Minutes of June 28, 2007**

Location – Kingston Library

Vice President Teresa McDermott called the regular public meeting to order at 6:30 p.m.

Other Board members in attendance were Althea Paulson, Gail Mathison, and Anna Laurie. President Jackie Aitchison was absent.

Staff members present: Library Director Jill Jean, Director of Administrative Services Fernando Conill, Director of IT and Facilities Susan Whitford, and Kingston Branch Manager Susan Thorsteinson.

Members of the public in attendance: There were none.

The Mission Statement was read by Anna Laurie: *“Kitsap Regional Library serves the community as a center for lifelong learning and a steward of access to stories, information and knowledge.”*

Additions or Changes to the Agenda: There were none.

Opportunity for Public Comments: There were none.

CONSENT AGENDA

Item 1. Minutes of the May 24, 2007, regularly scheduled meeting.

Minutes of the June 7, 2007, Special Study Session.

Item 2. The following checks were approved for payment in May and June 2007:

(a) Payroll and benefits check numbers 23183 through 23291 totaling \$56,747.61, direct deposits totaling \$296,267.77 and electronic transfer for employee/employer federal taxes totaling \$173,589.79 with a gross payroll amount totaling \$526,605.17; and (b) Blanket voucher check numbers 17377 through 17598, totaling \$549,768.42.

Item 3. Surplus library materials withdrawn from collection (7,657 items) in May 2007.

Motion #1 – Anna Laurie moved to approve the items on the Consent Agenda as written. Althea Paulson seconded. Motion passed unanimously.

CORRESPONDENCE: There was no additional correspondence.

REPORTS AND BRIEFINGS

1. **Vice President Teresa McDermott:** No report from Teresa McDermott.
2. **Board Members:** Gail Mathison and Anna Laurie reported on having attended the Manchester Branch's yearly salmon Bake. Over 800 meals were served. Jill Jean, Library Director also attended. All mentioned what a significant and positive library/community event this is.
3. **Financial Report:** Fernando Conill presented the Library's May 2007 financial report.
4. **Director's Report:** Jill reviewed highlights from her written report submitted to the board, including the instituting of a weekly "Monday Message" to staff.
5. **Director's Reports:** Fernando Conill, Administrative Services Division, and Susan Whitford, IT and Facilities Division, reviewed highlights from their written reports submitted to the Board.

OLD BUSINESS: There was none.

NEW BUSINESS: There was none.

HOUSEKEEPING ITEMS

ITEM 1. Board Retreat: A Board retreat is scheduled for July 18th from 9am-5pm at the Norm Dicks Government Center, Suite 500, Bremerton, WA. Discussion topics will include: Future library funding, Board Constitution and By-Laws, KRL policies and procedures. Board was advised to let Jill know of any additional Board requests for the retreat.

ITEM 2. Foundation Meeting:

Jill announced that there will not be a KRL Foundation meeting in July. An all-day planning meeting is scheduled for August 14, 2007 and will be held at a Foundation member's home.

ITEM 3. Next Meeting Dates (location for the Board Meetings in July and August were switched in order to allow the Board meeting in August to occur in the new Little Boston Branch, which is due to open in early August.)

- ❖ Thursday, July 26, 2007, at 6:30 p.m., Downtown Bremerton Branch Library
- ❖ Thursday, August 23, 2007, at 6:30 p.m., Little Boston Branch Library
- ❖ Thursday, September 27, 2007, at 6:30 p.m., Port Orchard Branch Library

ITEM 4: Topics/Issues for the June Board Meeting: None.

ITEM 5. Adjournment. Vice President McDermott adjourned the regular meeting at 8:15 p.m.

Minutes submitted by:

Witness:

Fernando Conill, Administrative Services
Director

Jackie Aitchison, President
Board of Trustees

Date: _____