



📖 Bainbridge Island 📖 Downtown Bremerton  
📖 Kingston 📖 Little Boston 📖 Manchester  
📖 Port Orchard 📖 Poulsbo 📖 Silverdale 📖 Sylvan Way

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**KITSAP REGIONAL LIBRARY  
BOARD OF TRUSTEES  
Minutes of July 26, 2007**

**Location – Downtown Bremerton Library**

**President** Jackie Aitchison called the regular public meeting to order at 6:35 p.m.

**Other Board members** in attendance were Teresa McDermott, Althea Paulson and Gail Mathison. Anna Laurie was absent.

**Staff members present:** Library Director Jill Jean, Director of Administrative Services Fernando Conill, Director of Support Services Carol Schuyler, Downtown Bremerton Branch Manager Carolyn Neal and Executive Assistant Tammy Jeffries.

**Members of the public in attendance:** There were none.

**The Mission Statement was read by Teresa McDermott:** “*Kitsap Regional Library serves the community as a center for lifelong learning and a steward of access to stories, information and knowledge.*”

**Additions or Changes to the Agenda:** There were none.

**Opportunity for Public Comments:** There were none.

**CONSENT AGENDA**

Item 1. Minutes of the June 28, 2007, regularly scheduled meeting.

Item 2. The following checks were approved for payment in June-July 2007:

(a) Payroll and benefits check numbers 23292 through 23303 totaling \$52,341.44, direct deposits totaling \$287,562.61 and electronic transfer for employee/employer federal taxes totaling \$170,185.18 with a gross payroll amount totaling \$510,089.23; and (b) Blanket voucher check numbers 17599 through 17790 (check number 17668 was voided), totaling \$367,205.62.

Item 3. Surplus library materials withdrawn from collection (6,529 items) in June 2007.

**Motion #1** – Teresa McDermott moved to approve the items on the Consent Agenda as written. Althea Paulson seconded. Motion passed unanimously.

**CORRESPONDENCE:** There was no additional correspondence.

**REPORTS AND BRIEFINGS**

1. **President Jackie Aitchison:** Jackie read the following statement: “Over the next few months, the Library wants to engage the community in determining how we can best address our funding issues. A November 2007 election would not allow adequate time for this important discussion or for a continued conversation regarding the value of libraries in the community.”
2. **Board Members:** Althea Paulson reported that she had posted a response to an online letter to the KitsapSun Editor.  
Teresa McDermott reported on her and Jill’s continued attendance at the Central Kitsap Community Council meetings.  
Downtown Bremerton Branch Manager Carolyn Neal was introduced and thanked by the Board for hosting the meeting at the branch. Carolyn noted that chess has become a very popular interest at the Downtown Bremerton Branch.
3. **Financial Report:** Fernando Conill presented the Library’s June 2007 financial report.
4. **Director’s Report:** Jill reviewed highlights from her written report submitted to the Board, including an update on 2007 Goals.
5. **Director’s Reports:** Fernando Conill, Administrative Services Division, and Carol Schuyler, Support Services Division, reviewed highlights from their written reports submitted to the Board.

**OLD BUSINESS**

**ITEM 1. KRL Board of Trustees Constitution and By-Laws:**

A review of the KRL Board of Trustees Constitution and By-Laws has been conducted by KRL Counsel, per the Board’s request. Recommendations were provided for the Board’s review and action.

**Motion #2** – Gail Mathison moved to approve Counsel’s recommendations and revisions specific to the Kitsap Regional Library Board of Trustees’ Constitution and By-Laws. Teresa McDermott seconded. Motion passed unanimously.

**NEW BUSINESS**

**ITEM 1. Closure of the Poulsbo Branch Library on September 29, 2007 – for the KRL Foundation Gala Event:**

The KRL Foundation’s annual fundraising Gala event is scheduled for Saturday, September 29, 2007, from 3:00 – 6:00 p.m., at the Poulsbo Branch Library. In order to prepare for and have this event, the Poulsbo Branch Library will need to be closed for the entire day.

**Motion #3** – Teresa McDermott moved to approve the closure of the Poulsbo Branch Library on September 29, 2007, in order for the KRL Foundation to prepare for and have their KRL Foundation Gala event. Gail Mathison seconded. Motion passed unanimously.

**HOUSEKEEPING ITEMS**

**ITEM 1. Next Meeting Dates:**

- ❖ Thursday, August 23, 2007, at 6:30 p.m., Little Boston Branch Library
- ❖ Thursday, September 27, 2007, at 6:30 p.m., Port Orchard Branch Library
- ❖ Thursday, October 25, 2007, at 6:30 p.m., Sylvan Way Branch Library

**ITEM 2. Dates to Remember:**

- ❖ August 14<sup>th</sup>, 2007: KRL Foundation Annual Planning Meeting, contact Carol Schuyler for meeting time and location details.
- ❖ September 26-28: WILL Conference in Kennewick, WA, see brochure for more details.

**ITEM 3: Topics/Issues for the August Board Meeting: None.**

**ITEM 4. Adjournment.** President Aitchison adjourned the regular meeting at 7:50 p.m.

Minutes submitted by:

Witness:

\_\_\_\_\_  
Tammy Jeffries, Executive Assistant

\_\_\_\_\_  
Jackie Aitchison, President  
Board of Trustees

Date: \_\_\_\_\_