

**KITSAP REGIONAL LIBRARY**  
**CIRCULATION OF INITIATIVE PETITIONS AND OTHER**  
**SOLICITATIONS POLICY**

The mission of Kitsap Regional Library is to provide individuals with access to information. Therefore, it is the policy of the Library to make designated areas available for individuals, non-profit and governmental agencies wishing to provide information about community activities or issues, to acquire signatures for initiative petitions for Washington State and its political subdivisions, or to ask persons to fill out research questionnaires. These activities will be permitted in areas outside the buildings on Library grounds. These activities are not allowed where they will impede on the normal business activities of the Library. Where Library buildings are owned by other entities, those entities may establish policy for solicitation on their grounds. Where the owning entity does not have a policy or statute in place, this policy shall apply.

Solicitation is defined as asking for money, votes, petition signatures, support for issues and the selling goods or services. The activities relating to the free expression of ideas inside Library buildings are regulated by “Kitsap Regional Library Standards for Patron Conduct” and the “Meeting Room Policy.” With the exception as provided in the “Meeting Room Policy” or by the policies of the building owner, fund raising and the selling of goods and services are prohibited on Library property. Library staff or volunteers participating in approved Library, Friends of the Library and the Kitsap Regional Library Foundation activities are excepted from this rule.

The provision of library premises for the public expression of opinion does not constitute Library endorsement of the opinions or ideas of those individuals and organizations using the space.

The areas designated for information sharing activities will be available to the public on equal terms, regardless of the beliefs or affiliations of individuals or groups requesting its use. The Library reserves the right to limit time periods and frequency of use in order to provide equitable use of the area.

The Library will establish regulations to define designated areas for information sharing and signature gathering. The Library reserves the right to further limit or restrict these activities in order to protect the comfort, safety and privacy of library users and to protect Library property.

The Director is responsible for the administration of this policy, for establishing administrative procedures for its implementation and for making it available for the public at each branch.<sup>1</sup>

---

<sup>1</sup> *Adopted upon second reading by the Kitsap Regional Library Board of Trustees on October 28, 1998.*